



CAWEE 2019 FALL CONFERENCE
October 2-4, 2019
Embassy Suites Sacramento Riverfront

**SPEAKER REQUEST
FOR PRESENTATION
(RFP)**

Calling all Presenters for California Association of Work Experience Educators Fall Conference!

Timeline: Please submit an RFP on or before **June 14, 2019** to info@cawee.org or FAX to 916-435-2380; RFPs will be reviewed and speakers notified by **July 19, 2019**; finalization of program with dates and times of sessions will be completed by **September 1, 2019**.

Who Is Your Audience: CAWEE conference presenters include professionals from in and around California who are passionate about education and the focus of this conference –**Capping Off CTE** - as it relates to educating the young worker. If your expertise is relevant to the **curriculum and education as it relates to the career pathway** of students and aligns with CAWEE’s curriculum within and beyond the classroom, we invite you to be a part our conference!

Please complete the information below (*required response).

Please note: CAWEE will not consider sessions which conflict with topics we already deliver – i.e. Work Experience curriculum, Work Permit Training, new Work Experience Coordinator training, etc. Please take some time to become familiar with the topics which would be relevant to our attendees maintaining the focus of our conference.

NAME* FIRST _____ **LAST** _____

PHONE* _____ **MOBILE PHONE*** _____

EMAIL* _____

MAILING ADDRESS (inc. City & Zip)* _____

BUSINESS NAME* _____ **YOUR TITLE*** _____

WEBSITE* _____

(You may use additional paper if necessary to complete the information below!)

PROPOSED SESSION TITLE 10 words or less..

TARGET AUDIENCE? * Administrator, Counselor, Teacher, Work Ability, etc.

CONFERENCE FOCUS OF YOUR TOPIC * **Select** - Work Experience Education; Linked Learning; CTE; Work-based Learning; Career Pathways; Work Ability programs; Other:

DESCRIPTION OF PRESENTATION * 50 words or less – this will be used in the Program! (We may change it a bit to suit our audience, but your initial description is helpful!) **BE CREATIVE** – You know your subject best...we don't!

SELL US!

HOW DID YOU HEAR ABOUT THE CAWEE FALL CONFERENCE?*

AUDIO VISUAL NEEDS? (Each room will have a screen and LCD projector. Presenters need to provide their own laptop, presentation materials, etc.) **WILL YOU NEED ANYTHING FURTHER?**

VENDOR – Vendor space is available for a set up fee. Would you like to be contacted by our Vendor Chairperson?
YES _____ **NO** _____

BIO – To be used for introductory purposes (may attach additional pages) **Please also forward or electronically attach** a **professional photo** for our use in program and/or event app!



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~For CAWEE Use only~

**Date of Presentation:** \_\_\_\_\_ **Time of Session:** \_\_\_\_\_

**Session Title:** \_\_\_\_\_

**Presenter Name:** \_\_\_\_\_

**All information in program:**  **CAWEE contact:** \_\_\_\_\_

**Received:** Final copy of handouts  AV Needs  Other requests \_\_\_\_\_